

PTA Board Meeting

December 7, 2017

Attendance

Cynthia Chagnon
Terry Moore
April Parrish

Ashley Stells
Tim Roberston
Stacy Gerke

Krystina Stansberry
Ryan Stein
Cassandra Williams

PTA Board Report

President - Terry Moore (terrydmore@gmail.com)

- Terry is looking into a Serving it Up Gift Card that runs like a Spirit Night.
- Terry knows someone that is interested in starting in a Food Pantry or paying off lunch accounts.
- Starting in January we will start working on getting a nominating committee, in February the nominating committee will be elected, March the nominating committee will propose the executive board.
- There is an opening for VP of programs, but there is no immediate need to fill this position.
- Please use the file folders in the file box in the office to put committee paperwork. Please do not put things in the green basket.

VP - Membership - Ashley Stells (astells@yahoo.com)

- There was one additional membership through the website. That puts us at 74%.
- A new flyer will go home after the 1st of the year.
- A suggestion was made for room parents to communicate this information.

Treasurer - Tim Roberston (ttimwrobertson@gmail.com)

- Income \$17,880
- Balance \$11,738.67
- Tim will send Cynthia an electronic copy.
- Will pay Original Works Bill
- It was moved and approved to purchase stantions for the foyer/front office area.

Secretary - Stacy Gerke (stacygerke@gmail.com)

- Approve the minutes from last Board Meeting

School Report

Principal's Report - Ryan Stein (rtstein@henrico.k12.va.us)

- The ladies in the office are very appreciative of the PTA and everything that we do for the school.
- Tutoring will be ending this week and administration appreciated the support financially.
- The Winter Party and Pep Rally will be next Friday. Will need help with early dismissals.

Teacher Rep Report - Krystina Stansberry (kestansb@henrico.k12.va.us)

- Teachers and Staff are very appreciative of everything the PTA does.
- The lunch and snack bags were very well received for Parent/Teacher Conferences
- The teachers had questions about when the Holiday Shop will run. There will only be morning purchase times similar to the Book Fair.

Committee Reports

After School Enrichment - Jen Lewis (n2devandri@yahoo.com), Cassandra Williams (Cassandra.rochelle@gmail.com)

- The survey was sent out.
- 70% of the responders said they were interested in the Winter session
- 70% of fall participants were satisfied with the fall session
- One suggestions from the survey was to have a designated dismissal area
- Another suggestion was made about getting more information about the sessions before hand.
- Cassandra will be sharing info at the January PTA/Fitness night. Her hope is to have “brag booths” to give information and have sign ups at that point.
- Teachers have given requests for what they'd like to teach.
- January 31st will be first session for 6 Wednesdays.

Birthday Cards - Michelle Fletcher (Mfletcher1012@gmail.com), Tiffany Morgan (ttmorgan@henrico.k12.va.us)

- Ready to go, but not many names

Book Fair - Corrine Sloan (corinneinva@gmail.com)

- Successful
- Will be seeing how to use Scholastic Dollars to help in the library

Buddy Bench - Tammy Parent (tammyparent@me.com)

- Buddy Bench was shipped on Monday.
- Mr. Hall's fiance was very appreciative
- The bench will be dedicated at the Pep Rally on Friday.
- Ms. Guelig will be teaching lessons on Buddy Bench usage starting in January.

Communications - Tilly Gambill (tillygambill@gmail.com)

- The December newsletter has been posted electronically (PTA website and Facebook) as well as on our bulletin board. To include information in the January issue, please share your information by December 19. A new feature is our volunteer highlight so please take a look.

Holiday Shop - Ashley Stells (astells@yahoo.com)

- Envelopes go home Friday
- Sales in the morning 7:20-8:00 12/11-12/14
- Students will go to classroom first
- Evening sales the on 12/12 as well.

Hospitality - Erin Sorkin (esorkin916@gmail.com)

- **December** - 12/14-Holiday snack spread
- **January**-PTA meeting - 1/11-Chili cook-off lunch
- **February**-2/5-School Counseling Week, 2/22- afternoon-Valentines treat spread, evening-coffee in the lounge and valentines trail mix/water delivered to the teachers
- **March**- 3/22-Saint Patrick's Day Snacks and Sandwiches
- **April**-4/8-Librarian Week, 4/12-Hospitality Breakfast, 4/25-Admin. Professionals Day-Gifts for Office Staff
- **May** - 5/7-5/11- Teacher Appreciation Week-TBD, 5/9-School Nurses Week, 5/11-Taco Bar Lunch, 5/20-Educational Bosses Week
- **June**-6/7- Life's a Beach-themed snacks

Newsletter - Tilly Gambill (tillygambill@gmail.com)

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Original Artwork - Ashley Stells (astells@yahoo.com)

- It has been received and will go home next week.

Room Parents - Aimee Phillips (aimphillips@gmail.com)

- Preparing for Winter Parties on 12/15

Silent Auction - Aimee Phillips (aimphillips@gmail.com), Tammy Parent (tammyparent@me.com)

- Next meeting on 1/11 to plan Silent Auction.
- Planning on using electronic bidding.
- There will be a Glow Dance Party for the students while the Silent Auction will be going on.
- They committee is working on getting business donations
- A letter will go home with students in January asking families to consider donating services or goods.

Spirit Wear - Crystal Lett (cglett@me.com)

- Terry is trying open the link with the spirit wear from the beginning of the year.
- Crystal will be sending off orders that have been received.

Website - Cynthia Chagnon (cchagnon@vhb.com)

- Cynthia Chagnon will be the new website chair.
- Please be sure to get all flyers to Cynthia so she can put them on the website.

Yearbook - Cynthia Chagnon (cchagnon@vhb.com)

- Cover will be finished this week to coordinate with promotions.
- Next week, I'll be pushing out promotional materials and sales envelopes before the holiday break. (Maybe yearbook orders could make good Christmas gifts.)
- A link will be put on the PTA website to purchase yearbooks online.
- A link to upload pictures will be shared with teachers

Yearbook Club - Cynthia Chagnon (cchagnon@vhb.com)

- I had to cancel the yearbook club meeting this week due to scheduling conflicts. We will make up for it in January and double the meeting time with the student editors (recess and lunchtime).

Volunteer Director - April Phillips (Parrish.april@gmail.com)

- Lend a Hand notes will be posted on the PTA board. PTA committee members can post a need for other people to pull and help as needed.

No Committee Update

County Council Delegate
Community Bazaar
Daddy Daughter Dance
Destination Imagination
Directory
Field Day
Gator Fund

International Night
Legislative
Library Helper
Lost & Found
Lunch Bunch
Mother & Son Field Day
Parliamentarian

Retail Promotions
Science Fair
Spirit Nights
Talent Show
Trunk or Treak
Turkey Trot
Watch DOGS